



To:
ALL Swansea Market Traders

Please ask for: **Sarah Lawton**
Gofynnwch am:

Direct Line: **(01792) 633090**
Llinell Uniongyrchol:

Our Ref: **SMR/12/14**
Ein Cyf:

Your Ref:
Eich Cyf:

Date: **12 December 2014**
Dyddiad:

Dear Sir / Madam,

RE: Market Improvement Works

As you're aware, works will start in early January 2015 on the refurbishment of the market roof.

The project will include the refurbishment of the existing barrel roof and the renewal of roof and gable glazing. Essential repairs to the flat roof and the roof light lanterns will also be carried out and, subject to available funding, other improvement works could follow at the market in future.

The project, scheduled for completion in the summer of 2015, will be split into four phases. Each phase will require scaffolding to be put up, although access to the market will be maintained at all times and it'll be business as usual for traders.

This is a £1.9 million project that's being funded by Swansea Council and the Building Enhancement Programme, which is supported by the European Regional Development Fund through the Welsh Government.

Our contractor for the works, R & M Williams, has now set up a site office at 39 Union Street, where they'll be on hand to answer your questions and queries throughout the project.

In the meantime, in the wake of a presentation at the market and a number of drop-in sessions for traders, we thought it would be helpful to update you with answers to the most frequently raised questions so far.

**Swansea City Centre Management
Rheolaeth Canol y Ddinas Abertawe**

Room 2.6.3, City & County of Swansea, Civic Centre, Swansea SA1 3SN
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Questions and answers

1- What will the effect of the works be on lighting levels at the market?

As a result of the works, the end product will be much improved. While the internal scaffolding is up, lighting levels will be monitored and, should they fall below recommended levels, temporary lights will be installed.

2- Will the internal scaffolding affect business?

The brief for the internal scaffolding is to maintain business as usual. Should there be any issues of potential disruption, R & M Williams will discuss them directly with traders to try to find a solution.

3- Will there be advertising to demonstrate that the market is open as usual?

A comprehensive communications plan will be in place throughout the refurbishment project. This will include signage, posters, and regular contact with the local and national media via press releases and interview opportunities.

4- What measures are being taken to ensure it doesn't continue to be too hot in the market in the summer months?

We have revisited our plans and can confirm that a thorough thermal modelling exercise has been undertaken and temperature control has been factored into the designs. Ventilation also forms part of the design and installation works, and it's envisaged that environmental improvements will be made as a result of this.

5- Will the market be exposed to the elements?

No. Robust safety netting between the roof works and the market will also be in place at all times.

6- When will individual stalls be affected?

The project is split into four phases. Before the start of each phase, we'll be visiting the stallholders in the relevant areas to keep them updated.

Other key information

- R & M Williams are committed to complete the works in the summer of 2015, but adverse weather could create programme delays.
- Regular communications from R & M Williams will be made available regarding project progress throughout the works, via newsletters and bulletin board information.
- Traders are urged to voice their concerns and feedback while the works are underway, so that R & M Williams can address any issues accordingly. A suggestion box will soon be put in place in the traders' restroom area.

- The nominated group of traders that took part in the initial consultation period has been agreed as the consultation group for this project. This group is made up of Leigh Vaughan (L Vaughan & Sons), Chris James (Davies of Mumbles), Neil Morgan (Tuckers Fish), Carol Watts (C Watts Cockles), Mark Warrington (Warrington Cards), Mark Adams (Billy Upton's), Peter Mills (Country Quality Meats), Jan Evans (Jan Evans Bakery), Sheron Barrington-Jones (The Sandwich Bar), Chris Evans (Get Fresh) and Nick Jones (Good News Swansea).

If you have any questions, please don't hesitate to call into the project offices at 39 Union Street, or contact Nigel Morgan, R & M Williams Project Manager, on nigelmorgan@randmwilliams.co.uk or 01792 459105 / 07964 935719.

Yours sincerely,

Phil Holmes

Head of Economic Regeneration and Planning,
Swansea Council

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